

МИНИСТЕРСТВО ПРОСВЕЩЕНИЯ
РОССИЙСКОЙ ФЕДЕРАЦИИ

ФЕДЕРАЛЬНОЕ
ГОСУДАРСТВЕННОЕ БЮДЖЕТНОЕ
ОБРАЗОВАТЕЛЬНОЕ УЧРЕЖДЕНИЕ ВЫСШЕГО ОБРАЗОВАНИЯ
«ЛУГАНСКИЙ ГОСУДАРСТВЕННЫЙ ПЕДАГОГИЧЕСКИЙ УНИВЕРСИТЕТ»
(ФГБОУ ВО «ЛПУ»)

Структурное подразделение Институт филологии и социальных
коммуникаций
Кафедра английской и восточной филологии

УТВЕРЖДАЮ

Директор Института филологии и
социальных коммуникаций



О.С. Перетятая
2023 г.

Приложение к рабочей программе учебной дисциплины

ФОНД ОЦЕНОЧНЫХ СРЕДСТВ

для проведения текущего контроля и промежуточной аттестации
обучающихся по дисциплине

Иностранный язык в сфере профессиональной коммуникации

По направлению подготовки – 44.04.01 Педагогическое образование
Магистерская программа – Педагогика высшего профессионального
образования

Квалификация выпускника – магистр


Форма обучения – очная, заочная

Курс – 1 курс (1 семестр) / 1 курс (1 триместр)

Разработчик:

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Заведующий кафедрой английской
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 А. А. Новикова

Протокол

от «16» ноября 2023 г. № 4

Луганск, 2023

1. ПАСПОРТ ФОНДА ОЦЕНОЧНЫХ СРЕДСТВ

1.1. Область применения

Фонд оценочных средств (ФОС) – неотъемлемая часть рабочей программы дисциплины «Иностранный язык в сфере профессиональной коммуникации» и предназначен для контроля и оценки образовательных достижений студентов, освоивших программу дисциплины.

1.2. Цели и задачи фонда оценочных средств

Цель ФОС – установить соответствие уровня подготовки обучающегося требованиям ФГОС ВО – магистратура по направлению подготовки 44.04.01 Педагогическое образование, утвержденным приказом Министерства образования и науки Российской Федерации от 22 февраля 2018 г. № 126 (с изменениями и дополнениями).

1.3. Перечень компетенций, формируемых в процессе освоения основной образовательной программы

Процесс освоения дисциплины направлен на формирование следующих компетенций и индикаторов их достижения:

Код по ФГОС ВО	Индикатор достижения
Универсальные	
УК-4. Способен применять современные коммуникативные технологии, в том числе на иностранном(ых) языке(ах), для академического и профессионального взаимодействия	УК-4.1. Устанавливает контакты и организует общение в соответствии с потребностями совместной деятельности, используя современные коммуникационные технологии. УК-4.3. Составляет типовую деловую документацию для академических и профессиональных целей на иностранном языке. УК-4.4. Создает различные академические или профессиональные тексты на иностранном языке. УК-4.6. Представляет результаты исследовательской и проектной деятельности на различных публичных мероприятиях, участвует в академических профессиональных дискуссиях на иностранном языке.

1.4. Этапы формирования компетенций и средства оценивания уровня их сформированности

Этапы формирования компетенций	Компетенции	Контрольно-оценочные средства / способ оценивания
Тема 1 – 2. Introduction. Achievement tests. My autobiography. Questionnaire	УК-4	Презентация, тест анкета, устный опрос
Тема 3 – 4. Personality and character: positive and negative qualities Social and Business Behavior: Cultural	УК-4	Выполнение практических заданий, устный опрос, тест

Diversity.		
Тема 5 – 8. Cramming for success: study and academic work Career Plan Applying for a job Job interviews	УК-4	Выполнение практических заданий, устный опрос, тест
Тема 9 – 12. Creating a strong first impression. Identifying key skills and detailing education and qualifications Application Forms. Writing a Curriculum Vitae and Covering Letter	УК-4	Выполнение практических заданий, устный опрос, тест, CV (Curriculum Vitae)
Текущая аттестация	УК-4	Контрольная работа
Промежуточная аттестация	УК-4	Зачет

1.5. Описание показателей формирования компетенций

Код компетенции	Результаты сформированности
УК-4	<p><i>Знает:</i> современные средства информационных и коммуникационных технологий для организации и выбора соответствующего стиля общения на иностранном языке; принципы адекватной иноязычной профессиональной и академической коммуникации; лексику академического и профессионального иностранного языка; основные грамматические конструкции, обеспечивающие коммуникацию профессионального характера; речевые образцы, клише, разговорные формулы этикета академического и профессионального общения, используемые в разных видах устной и письменной речи, приемы структурирования академического дискурса; задачи устной и письменной речи в сфере иноязычной профессиональной коммуникации; культуру и традиции стран изучаемого языка для успешной реализации профессиональных коммуникативных задач.</p> <p><i>Умеет:</i> воспринимать на слух и понимать содержание профессионально-ориентированных аутентичных текстов; вести диалог (беседу) на иностранном языке в пределах усвоенного словарного запаса; работать с иноязычными профессионально-ориентированными текстами научного и делового стиля; использовать основные виды иноязычной словарно-справочной литературы с применением информационно-коммуникативных технологий; вести деловую переписку, составлять и оформлять официальные и деловые письма, документы на иностранном языке; готовить устные сообщения и выступления на заданную тему; ясно, логически верно строить устную и письменную речь на иностранном языке; решать стандартные задачи в сфере профессиональной коммуникации на иностранном языке; реализовывать личностные способности, творческий потенциал в различных видах речевой деятельности на иностранном языке</p> <p><i>Владеет навыками:</i> продуктивной (говорение, письмо) и репродуктивной (аудирование, чтение – просмотровое, ознакомительное, изучающее, поисковое) речевой деятельности в профессиональном и академическом общении на иностранном языке, функционально связанными с</p>

	профессией; академического и делового письма, необходимыми для решения профессиональных задач; научного поиска, обработки и использования иноязычных источников по проблемам профессиональной коммуникации с использованием современных профессиональных баз данных и информационных справочных систем; публичной речи; самостоятельной работы по совершенствованию знаний профессионального иностранного языка, приемами саморазвития и самореализации в профессиональной и других сферах деятельности.
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1.6. Критерии оценивания компетенций на разных этапах их формирования

Вид учебной работы	Количество баллов
Устные и письменные ответы на практических занятиях	60
Тестовый контроль самостоятельной работы	10
Зачет (письменная работа – Curriculum Vitae)	30
Всего:	100

Накопительная система оценивания по 100-балльной шкале

Четырехбалльная система оценивания экзамена	100-балльная шкала	Буквенная шкала, соответствующая 100-балльной шкале	Система оценивания зачета
Отлично	90-100	А – отлично – теоретическое содержание курса освоено полностью, без пробелов; необходимые практические навыки работы с освоенным материалом сформированы; все предусмотренные программой обучения учебные задания выполнены, качество их выполнения оценено числом баллов, близким к максимальному	Зачтено
Хорошо	83-89	В – очень хорошо – теоретическое содержание курса освоено полностью, без пробелов; необходимые практические навыки работы с освоенным материалом в основном сформированы; все предусмотренные программой обучения учебные задания выполнены, качество выполнения большинства из них оценено числом баллов, близким к максимальному	
Хорошо	75-82	С – хорошо – теоретическое содержание курса освоено полностью; некоторые практические навыки работы с освоенным материалом сформированы недостаточно; все предусмотренные программой обучения учебные задания выполнены, качество выполнения ни одного из них не оценено минимальным числом баллов, некоторые виды заданий выполнены с ошибками	
Удовлетворительно	63-74	Д – удовлетворительно – теоретическое содержание курса освоено частично, но	

		пробелы не носят существенного характера; необходимые практические навыки работы с освоенным материалом в основном сформированы; большинство предусмотренных программой обучения учебных заданий выполнено, некоторые из выполненных заданий содержат ошибки	
Удовлетворительно	50-62	Е – посредственно – теоретическое содержание курса освоено частично; некоторые практические навыки работы не сформированы, многие предусмотренные учебной программой обучения учебные задания не выполнены либо качество выполненных некоторых из них оценено числом баллов, близким к минимальному	
Неудовлетворительно	21-49	FX – неудовлетворительно – теоретическое содержание курса освоено частично; необходимые практические навыки работы с освоенным материалом не сформированы; большинство предусмотренных учебной программой обучения учебных заданий не выполнено либо качество их выполнения оценено числом баллов, близким к минимальному; при дополнительно самостоятельной работе над материалом курса возможно повышение качества выполнения учебных заданий	Не зачтено
Неудовлетворительно	0-20	F – неудовлетворительно – теоретическое содержание курса не освоено; необходимые практические навыки работы не сформированы; все выполненные учебные задания содержат грубые ошибки; дополнительная самостоятельная работа над материалом курса не приведет к какому-либо значимому повышению качества выполнения учебных заданий	

2. КОНТРОЛЬНО-ОЦЕНОЧНЫЕ СРЕДСТВА

2.1. Оценочные средства текущего контроля

Task 1. Choose the proper word to make the sentence complete

1. We have to hand in a ... at the end of the course. It can consist of up to five different pieces of work.

- a) assignment b) essay c) portfolio d) dissertation

2. The teacher gave us the title of this week's ... today. We have to write 1,000 words on the topic of 'If I ruled the world' and hand it in next Monday.

- a) essay b) project c) thesis d) composition

3. At the end of this course, you have to do a 5,000-word ... which will be assessed, and the grade will contribute to your final degree.

- a) thesis b) project c) assignment d) essay

4. I think I'll do a study of people's personal banking habits for my MSc It has to be about 12,000 words.

- a) dissertation b) composition c) essay d) project

5. I've chosen to do the ... instead of the two exams, because I like to do one single piece of work where I can research something that interests me personally.

- a) project b) portfolio c) assignment d) thesis

6. The conference proceedings will be published in a research ____.

- a) journal b) magazine c) article d) paper

7. This research ____ covers the use of the new device.

- a) journal b) magazine c) article d) course

8. During a job interview, you have to answer several common ____.

- a) answers b) questions c) candidates d) companies

9. A job interview enables the employer to learn a lot about an ____.

- a) aspirant b) applicant c) candidate d) student

10. I ____ from the University two years ago.

- a) graduated b) finished c) studied d) learnt

Task 2. Complete the personal statement using the appropriate phrases in the box.

experience in; well-organised; full-time professional; confidently and effectively; proven ability;

Professional, [[1]] individual. Communicates [[2]] at all levels; demonstrates initiative and confidentiality both independently and within a team environment.

Enthusiastic PA with three years' [[3]] experience. Excellent written and oral communication skills have enabled me to establish a strong network of professional contacts in your area [[4]] to meet deadlines and prioritise whilst maintaining consistently high standards. Substantial [[5]] organising meetings and conferences gained whilst providing PA and secretarial service to main board director.

Task 3. Choose the correct communication pattern to complete the dialogue below:

1. Professor: Will you take part in this conference?

Student: _____

A) You are so kind. B) I sure will. C) I'm sorry. D) Are you sure?

2. Professor: What is the aim of your report at the conference?

Student: _____

A) The aim of your report are to consider the pros and cons of university education.

B) The aim report is university education.

C) The aim report are university education.

D) The aim of my report is to consider the pros and cons of university education.

3. Student 1: How did you pass your exam in physics?

Student 2: _____

A) I took it. B) I studied it. C) I taught it. D) I failed it.

4. Consultant: Would you tell me about your educational background?

Applicant: _____

A) It is about my education.

B) University is a very good experience for everyone.

C) I graduated from LSPU in 2015, and I received a Bachelor's degree in Philology.

D) I speak fluently Spanish and Chinese. I also have good communicational skills.

5. Consultant: Do you have any skills that would help you do this job?

Applicant: _____

A) I speak Chinese fluently. I also have good presentation skills.

B) I'm looking for an on-line job.

C) Yes, I am.

D) You are wrong.

Task 4. In each of the following sentences, choose the correct answer.

<p>1. I asked Martha <u> </u> the conference had gone well.</p> <p>a. what b. did c. if d. that</p>	<p>6. I didn't receive the ticket, so I rang the travel agent to ask if they <u> </u> it.</p> <p>a. sent b. had sent c. have sent d. sends</p>
<p>2. The manager asked me <u> </u> of the new proposal.</p> <p>a. what did I think b. if I thought c. that I did think d. what I thought</p>	<p>7. My boss was very supportive and <u> </u> me to apply for the promotion.</p> <p>a. refused b. threatened c. apologized d. encouraged</p>
<p>3. At the meeting the shareholders asked how the company <u> </u> in the previous year.</p> <p>a. did b. had done c. have done d. has done</p>	<p>8. He apologized <u> </u> at the meeting late.</p> <p>a. to arrive b. that he arrived c. of arriving d. for arriving</p>
<p>4. I couldn't find Mile Arnoux, so I asked her secretary <u> </u>.</p> <p>a. was she there b. where was she c. where she was d. where she was being</p>	<p>9. It's a nice car but I wonder <u> </u>.</p> <p>a. what it costs b. what does it cost c. how much does it costs d. if it costs</p>
<p>5. He rang to ask <u> </u> we were still interested in the site or not.</p> <p>a. whether b. when c. where d. that</p>	<p>10. I rang to ask when they <u> </u>, but in fact they had already relocated.</p> <p>a. are moving b. will move c. shall move d. were moving</p>

2.2. Оценочные средства для промежуточной аттестации
- Creating a Curriculum Vitae (CV) - Chronological CV or Skills-based CV
Example of a Chronological CV

Personal information	Ivan Ivanov Address: 201 Lenina Street, apt. 25, Moscow, 215315, Russia Telephone: home: +7-XXX-XXX-XXXX mobile: +7-XXX-XXX-XXXX Email: your.name@gmail.com Date of birth: 25th July 1985 Nationality: Russian Marital status: single
Objective	I am seeking a position with a company where I can use my ability to analyze data sets and prepare financial forecasts.
Education	Lomonosov Moscow State University, department of Economics, Master's degree in Marketing (2001–2006).
Qualifications	Marketing Specialist courses in Moscow Marketing College, started in 2014 up to present
Work experience	Company Name 1, 2012–present Moscow, Russia Financial analyst <ul style="list-style-type: none"> ➤ Preparing business plans ➤ Planning investment activities and budget ➤ Analyzing data sets collected through all the departments ➤ Preparing financial forecasts ➤ Preparing reports for the board of management Company Name 2, 2007–2011 Krasnodar, Russia Assistant manager <ul style="list-style-type: none"> ➤ Providing main office with office supplies ➤ Analyzing large data sets collected through all the departments ➤ Preparing financial forecasts ➤ Preparing reports for the board of management
Personal qualities	<ul style="list-style-type: none"> ➤ Articulate ➤ Broad-minded ➤ Dependable ➤ Determined ➤ Initiative ➤ Versatile
Special skills	<ul style="list-style-type: none"> ➤ Native Russian ➤ Fluent English ➤ Working knowledge of German (Basic knowledge) ➤ Driving License (Category B) ➤ Computer literacy (Microsoft Office, Outlook Express, 1C: Enterprise) ➤ Hobbies: foreign languages, chess
References	

Тест

1. Wanda complained to me that the children ... very naughty that evening.
a) were b) was c) had been d) have been
2. The shop assistant showed me a book and said that the book ... the museums of our town.
a) described b) was describing c) had described d) will describe
3. She asked me about my schedule for the next week and I answered that I ... it yet.
a) hadn't known b) didn't know
c) won't know d) wouldn't know
4. The doctor told me to stay in bed for a few days more otherwise complications ...
a) might set in b) had to set in
c) must set in d) ought to set in
5. Jerry said that by the end of the year he ... in his new house for four years.
a) would have been living b) would live
c) will have been living d) would be living
6. Ann begged me not to tell her father what ... earlier that day.
a) happened b) had happened c) would happen d) has happened
7. Kelly told me that while she had been eating her sandwiches at the station bar two strangers ...
a) had come in b) came in c) would come in d) have come in
8. Sheila answered she ... stories and poems all her life as long as she could remember.
a) was writing b) had been writing c) wrote d) had written
9. Kate confessed that she usually bought her clothes at random, and as a result at the moment she ... any decent things to wear.
a) is not having b) wasn't having c) has no d) doesn't have
10. Clemency said that she ... the office earlier that day to get to the station in time.
a) had to leave b) must leave
c) had had to leave d) would have to leave

11. They asked me where I (еду).
a) will be going b) am going c) was going d) go
12. The news papers wrote that he (был) the best writer the year before.
a) is b) was c) had been d) was being
13. We hoped that our experiment (будет) interesting.
a) will be b) would be c) will have been d) will not
14. Everybody knows that the restoration (закончена) already.
a) had been finished b) has been finished c) is finished d) finishes
15. She expected that he (является) an eminent scientist.
a) was b) is c) has been d) were
16. We decided that (необходимо) to give an advertising.
a) it was necessary b) it is necessary c) it has been necessary
17. The assistant told me that the negotiations (скоро начнутся).
a) will begin soon b) would soon begin c) would begin soon
18. He decided that they (присоединятся) our staff in May.
a) will join b) will be joined c) would join d) are joining
19. The secretary said that the computer (был сломан).
a) was broken b) had been broken c) has been broken
20. She says that he (выбрал) the topic of his graduation paper.
a) has chosen b) choose c) had chosen d) would choose
21. Mario told the family that he ... a date
a) had, tomorrow b) will have, the next day
c) was having, tomorrow d) was having, the next day
22. Miss Duffer told us that watching TV news ... her nervous.
a) is making b) made c) will make d) make
23. Bob answered that he ... the next month.
a) is married b) was married
c) was marrying d) is marrying
24. The doctor said that the patient ... a few days ago.
a) was operated on b) has been operated on
c) had been operated on d) would be operated on

25. "How are you parents doing?" she asked. I answered that they ... very well.
 a) were doing b) are doing
 c) have been doing d) had been doing
26. We told everyone that we ... to the meeting in time, but ... at earliest possible.
 a) couldn't come, would arrive b) can't come, would arrive
 c) couldn't come, arrive d) can't come, will arrive
27. Oleg told me that he ... Ann in the street and that she ... fine.
 a) met, had seemed b) had met, had seemed
 c) had met, seemed d) has met, was seeming
28. He said that he ... in Canada for ten years.
 a) lived b) had lived c) had been living d) lives
29. John said that she ... to school
 a) had gone, the day before b) went, yesterday
 c) had went, the day before d) had gone, yesterday
30. Jane told us that Jim ... than Bill.
 a) was nicer b) has been nicer c) is being nicer d) is nicer
31. The car ... made in Germany last year.
 a) is b) had been c) was d) were
32. Christmas ... celebrated on the 25th of December by the Orthodox Church.
 a) has been b) is c) is being d) was
33. I am sure the new method ... used now.
 a) hadn't been b) will be c) will have not d) was not being
34. Everything ... done by 9 a.m. tomorrow.
 a) will have been b) will be c) is d) has been
35. The letter ... signed yesterday. As far as I know, it ... signed next week.
 a) had not been, will have been b) was not, will have been
 c) was not, will be d) was not being, will be
36. A lot of examples ... given by the professor during that lecture.
 a) will be b) has been c) are d) were
37. My paper ... discussed at that time.
 a) is not being b) was not c) was not being d) had not been

38. The production of electric power ... doubled here next year.
a) will be b) is c) will have been d) was
39. This engine ... already tested.
a) is b) has been c) was d) is being
40. Those machine tools ... designed when I visited the factory.
a) will be b) have been c) were being d) were
41. They were told that ...
a) Они сказали, что ... b) Им сказали, что ...
c) Им говорят, что ... d) Они сообщили, что ...
42. The passengers wanted to be informed about ...
a) Пассажиры хотели сообщить ...
b) Пассажирам хотели сообщить ...
c) Пассажиры хотели, чтобы им сообщили ...
d) Пассажирам хотелось сообщить ...
43. The conditions are provided for ...
a) Были предусмотрены условия ...
b) Предусмотрено условие ...
c) Будут предусмотрены условия ...
d) Предусмотрены условия
44. The locomotive is being repaired ...
a) ремонтируют b) отремонтирован
c) ремонтировали d) будут ремонтировать
45. The locomotive has been repaired ...
a) отремонтировали b) ремонтировали
c) ремонтируют d) ремонтировался
46. The locomotive will have been repaired ...
a) будут ремонтировать b) будет отремонтирован
c) ремонтируют d) ремонтируется
47. If he ... to our party, we ... very glad.
a) comes, shall be b) will come, will be
c) comes, are d) will come, shall be
48. We ... to the theatre tonight.
a) go b) will go c) will have gone d) are going

49. We ... it tomorrow if he ... in the presidential election or not.
a) will learn, wins b) learn, will win
c) will learn, will win d) will learn, will be winning
50. From 1 till 7 September our town ... its annual cultural festival.
a) hold b) will be holding
c) will hold d) will have been holding
51. Quick! Give me a lift, I ... late again.
a) will be b) am going to be c) being late d) have been
52. The term ... on the 25th of June.
a) will finish b) will be finishing
c) finishes d) will have finished
53. We ... lunch with his parents on Sunday.
a) are going to have b) will have c) have d) are having
54. What time ... the train ... at the station?
a) does arrive b) arrives c) will arrive d) is arriving
55. His parents will be upset ...
a) till he won't pass his exams b) if he doesn't pass his exams
c) unless he will pass his exams d) unless he doesn't pass his exams
56. I can't see you Tuesday afternoon. I ... our London branch.
a) visit b) am visiting c) will visit d) is going to visit
57. You will pay back, as soon as you. ... a new job.
a) will get b) are getting c) get d) will be getting
58. Your plane for Moscow ... at 8 p.m.
a) is leaving b) leaves c) have left d) had left at
59. What ... when you ... the university?
a) do you do, leave b) will you be doing, left
c) are going to, leave
60. They ... to a new flat next January.
a) will move b) have moved c) are moving d) will have moved
61. If it ... , we won't go to the park.
a) will rain b) has rained c) rains d) will be raining

62. According to this timetable the bus ... at 10 a.m.
a) is arriving b) arrives c) will arrive d) has been arriving
63. I ... Nick tonight, so I can give him your message.
a) am seeing b) see c) shall see d) had seen
64. We ... to have a good rest in January if we ... our winter exams.
a) be going, will pass b) will be going, will pass
c) are going, pass
65. The international trade fair ... on 17 December and ... on 12 June.
a) opens, finishes b) will open, will finish
c) is opening, will finish
66. He bought ... sports car out of all available in the market.
a) the expensivest b) expensive
c) the most expensive d) most expensive
67. To study at university is ... than at school.
a) difficult b) more difficult c) difficulter d) more difficulter
68. We arrived ... than he expected.
a) earlier b) earliest c) early d) more earlier
69. She is a ... player than me.
a) best b) good c) better d) gooder
70. Moscow is one of the ... cities in Europe.
a) most beautiful b) beautiful c) more beautiful d) beautiful
71. Novosibirsk is much ... than Rubtsovsk.
a) more big b) the biggest c) most bigger d) bigger
72. That's ... I can do for you.
a) less b) little c) as little d) the least
73. Because the family is very poor, the children have ... clothes.
a) few b) little c) a few d) a little
74. Today is ... than yesterday.
a) more sunny b) much sunnier
c) more much sunnier d) much sunny

75. ... Opera House is ... building I've ever seen.

- a) The Sydney, most spectacular b) The Sydney's, most spectacular
- c) Sydney, the spectacularest d) Sydney's, the most spectacular